



ST. CHARLES BORROMEO FACILITY USE AGREEMENT FORM

THIS AGREEMENT is entered into by and between St. Charles Borromeo, Gretna, Nebraska and the following organization and/or individual (hereinafter "the User")

Organization/Individual: _____

Contact Person: _____

Contact Phone #'s: Home _____ Cell _____

Contact Person's E-Mail: _____

Planned Event: _____

Area Requested: _____

Total number of people expected: _____

Exact Date: _____

Exact Time: _____

Equipment Requested: _____

Equipment/Set-up Request _____

Open Doors _____ **Close and Lock Doors** _____

Please Contact:

Walt Getze

Building and Facilities Coordinator

Cell #: 402-657-7881 or negrandwalt@aol.com